

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF NEW YORK

Innovative Design and Building Services, LLC

Plaintiff(s),

-v-

Arch Insurance Company

Defendant(s),

**USDC SDNY**  
**DOCUMENT**  
**ELECTRONICALLY FILED**  
**DOC #:** SEP 17 2012

12 Civ. 05474 (AJN)

CIVIL CASE  
MANAGEMENT PLAN  
AND SCHEDULING  
ORDER

X

This Civil Case Management Plan (the "Plan") is submitted by the parties in accordance with Fed. R. Civ. P. 26(f)(3).

1. All parties [consent \_\_\_\_\_ / do not consent ] to conducting all further proceedings before a United States Magistrate Judge, including motions and trial. 28 U.S.C. § 636(c). The parties are free to withhold consent without adverse substantive consequences. [If all parties consent, the remaining paragraphs need not be completed.]
2. Settlement discussions [have \_\_\_\_\_ / have not ] taken place.
3. The parties [have  / have not \_\_\_\_\_] conferred pursuant to Fed. R. Civ. P. 26(f).
4. Amended pleadings may not be filed and additional parties may not be joined except with leave of the Court. Any motion to amend or to join additional parties shall be filed within 10 days from the date of this Order. [Absent exceptional circumstances, choose a date not more than thirty (30) days following the initial pretrial conference.]
5. Initial disclosures pursuant to Fed. R. Civ. P. 26(a)(1) shall be completed no later than 10 days from the date of this Order. [Absent exceptional circumstances, a date not more than fourteen (14) days following the initial pretrial conference.]
6. Fact Discovery

a.

All fact discovery shall be completed no later than November 14, 2013. [A date not more than 120 days following the initial pretrial conference, unless the Court finds that the case presents unique complexities or other exceptional circumstances.]

b.

Initial requests for production of documents shall be served by September 20, 2012.

*Parties may set their own deadlines for paragraphs 1  
6(b) - 6(e).*

Arch proposes  
120 days

Arch proposes  
Jan 14, 2013

Arch proposes  
Oct 5, 2012

January 14, 2013

Arch proposes the following dates:

October 5, 2012 c.

January 14, 2013 d.

December 28, 2012 e.

- c. Interrogatories shall be served by September 28, 2012.
- d. Depositions shall be completed by November 14, 2012.
- e. Requests to admit shall be served by September 28, 2012.
- f. Any of the deadlines in paragraphs 6(b) through 6(e) may be extended by the written consent of all parties without application to the Court, provided that all fact discovery is completed by the date set forth in paragraph 6(a).

7. Expert Discovery

February 28, 2013 a.

All expert discovery shall be completed no later than November 30, 2012. [Absent exceptional circumstances, a date forty-five (45) days from the date in paragraph 6(a) (i.e., the completion of all fact discovery).]

February 22, 2013

- b. No later than thirty (30) days prior to the date in paragraph 6(a) (i.e., the completion of all fact discovery), the parties shall meet and confer on a schedule for expert disclosures, including reports, production of underlying documents and depositions, provided that (i) expert report(s) of the party with the burden of proof shall be due before those of the opposing party's expert(s); and (ii) all expert discovery shall be completed by the date set forth in paragraph 7(a).

8. All motions and applications shall be governed by the Court's Individual Rules.

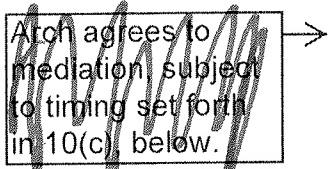
9. All counsel must meet in person for at least one hour to discuss settlement within fourteen (14) days following the close of fact discovery.

10. Alternative dispute resolution/settlement

- a. Counsel for the parties have discussed an informal exchange of information in aid of early settlement of this case and have agreed upon the following:

Plaintiff has previously provided Defendant with all documentation supporting its claim as part of the parties' pre-litigation contacts. Plaintiff will produce without formal request any additional documents requested by Defendant that would otherwise be discoverable if requested formally. Plaintiff has requested Defendant to informally produce all documents that it contends supports its defenses or is otherwise relevant to the claims involved in this matter.

Arch agrees to mediation subject to timing set forth in 10(c) below.



- b. Counsel for the parties have discussed the use of the following alternate dispute resolution mechanisms for use in this case: (i) a settlement conference before a Magistrate Judge; (ii) participation in the District's Mediation Program; and/or

10(c) - Arch believes that Mediation should be preceded by full disclosure of IDBS' communications with Scanlan, the project owner, MFC and HUD, and their respective representatives, disclosure of IDBS' internal communications regarding the memorandum of understanding, the willingness to accept an equity position, IDBS' knowledge of how HUD insured projects are underwritten and regulated, and IDBS's project cost records, and the taking of depositions, including of a former employee of IDBS who appears to have relevant information. IDBS believes that mediation should take place well in advance of costly and time consuming discovery.

(iii) retention of a privately retained mediator. Counsel for the parties propose the following alternate dispute resolution mechanism for this case:

Plaintiff has requested Defendant to participate in the District's Mediation Program, and has yet to receive a response.

- c. Counsel for the parties recommend that the alternate dispute resolution mechanism designated in paragraph 10(b) be employed at the following point in the case (e.g., within the next sixty days; after the deposition of plaintiff is completed (specify date); after the close of fact discovery):

Plaintiff is requesting that mediation take place by October 5, 2012.

- d. The use of any alternative dispute resolution mechanism does not stay or modify any date in this Order.
- . Summary Judgment motions are to be filed within 30 days of the close of discovery.
- . Unless otherwise ordered by the Court, within forty (40) days of the close of all discovery, or, if a dispositive motion has been filed, within fourteen (14) days of a decision on such motion, the parties shall submit to the Court for its approval a Joint Final Pretrial Order prepared in accordance with the Court's Individual Practices and Fed. R. Civ. P. 26(a)(3). Any motions *in limine* shall be filed on or before the date on which the Final Pretrial Order is due. If this action is to be tried before a jury, proposed *voir dire*, jury instructions, and verdict form shall also be filed on or before the Final Pretrial Order due date.
- . Counsel are required to meet and confer on a joint submission of proposed jury instructions, verdict form, and *voir dire* questions, noting any points of disagreement in the joint submission. Jury instructions may not be submitted after the Final Pretrial Order due date, unless they meet the standard of Fed. R. Civ. P. 51(a)(2)(A). If this action is to be tried to the Court, proposed findings of fact and conclusions of law should be submitted on or before the Final Pretrial Order due date.

> 14. The parties shall be ready for trial on January 7, 2013. [Absent exceptional circumstances, a date within two weeks following the Final Pretrial Order due date.]

15. This case [is \_\_\_\_\_ / is not ] to be tried to a jury.

Arch  
proposes  
April 1, 2013

16. Other issues to be addressed at the Initial Pretrial Conference, including those set forth in Fed. R. Civ. P. 26(f)(3), are set forth below.

None

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Counsel for the Parties:

Sitaras & Associates, P.C.

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Torre, Lentz, Gamell, Gary & Rittmster, LLP

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George Sitaras, Esq. (GS7148)

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Stephen H. Rittmaster

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Lawrence S. Novak

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This Order may not be modified or the dates herein extended, except by further Order of this Court for good cause shown. Any application to modify or extend the dates herein (except as provided in paragraph 6(f)) shall be made in a written application in accordance with Court's Individual Practices and shall be made no fewer than two (2) business days prior to the expiration of the date sought to be extended. Absent exceptional circumstances, extensions will not be granted after deadlines have already passed.

The next Case Management Conference is scheduled for January 18, 2013 at  
11:00 AM.

SO ORDERED.

  
\_\_\_\_\_  
JUDGE ALISON J. NATHAN  
United States District Judge

Dated: Sept. 17, 2012

New York, New York